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PRIVACY STATEMENT

Specific information from customers and users may in some instances be necessary to disclose this information. This privacy policy describes the circumstances under which Rojo Printing may disclose information, and how the company will protect customers' privacy.

Collection of information

- a) Contact Address
- b) Phone Numbers
- c) Fax numbers
- d) Account Payment Details; Include Credit Card, Bank Account, or Direct Debit Details
- e) New Product Information
- f) Competitive Information

Rojo Printing will retain transmission details and in some instances, copies of the material customers are sending. This information remains confidential to Rojo Printing and as a condition of employment, all employees accept to maintain all information as confidential.

Use of Information

Rojo Printing will use customer information to create billing accounts and to update the customer database or to improve its marketing and service.

Rojo Printing will use the customer's email or postal address, phone or facsimile numbers to make contact regarding administration, new services, upgrades or information relevant to the customer's printing requirements.

Disclosure of Information

Rojo Printing will not sell or otherwise disclose the customer's identifiable information to any third party. However, there are some legal circumstances where Rojo Printing may be required to disclose information; in these cases Rojo Printing will divulge information as required by law.

Rojo Printing use third party suppliers and vendors in the delivery of services. Restriction of the transfer of any customer information is kept to a minimum and prohibits the sale or misuse of any client information through contractual terms with these suppliers.